

Kristin Skye Hoffmann

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PROFESSIONAL PROFILE

Entertainment Industry Professional with more than 10 years' experience in film and theater. History includes producer, director, associate producer, and wardrobe roles. Earned graduate-level education and degree in New York. Known for organizing and completing complex assignments including end-to-end productions. Demonstrated skill in developing and maintaining professional relationships that facilitate production. Reputation for bringing creativity, enthusiasm, and energy to all productions.

RELEVANT FILM EXPERIENCE

NCP CREATIVE, Renton, WA

2019

Associate Producer, LGS Conference

- Collaborated with Producer to ensure smooth operations during production.
- Interacted with contacts, clients, and production team to fulfilling production needs.

INDIGO SLATE, Seattle, WA

2019

Wardrobe/Stylist, Visio Marketing Video

- Located and procured specific wardrobe/costume pieces for commercial cast.
- Organized garments for producers for selection.
- Maintained and styled wardrobe/costume pieces before, during, and after shooting.
- Adhered to production guidelines for budget and color requirements.
- Provided touch ups and costume adjustments during takes.

LIONSGATE TV, TILTED PRODUCTIONS, Kaufman Astoria Studios, Astoria, NY

2018

Production Assistant, Orange Is The New Black

- Provided a variety of functions including escorting talent to set and clearing shots of passersby.
- Acted as stand-in for shot setups.

STAG NATION PRODUCTION, Astoria, NY

2016

Bar Crossed Lovers (Internet Series) - Official Selection of the Oregon Independent Film Festival

Producer/Director

- Managed casting sessions.
- Teamed with casting director to manage and schedule talent.
- Secured shoot venue and managed site requirements.
- Staffed and managed crew.
- Developed and maintained relationships with cast and crew.
- Kept team on schedule and shoot running smoothly.

WIDE EYED PRODUCTIONS, New York, NY

2014

Isolation (Short Film) - Official Selection of the Chicago Intl. REEL Shorts Festival & Phoenix Film Festival

Producer/Director

- Worked directly with screenwriter to develop piece.
- Ran art direction and general production aesthetic.
- Managed casting process and maintained relationships with talent.
- Created and distributed call sheets.
- Scouted and secured shoot locations.
- Managed shoot dates.

WIDE EYED PRODUCTIONS, New York, NY

2014

The Return of Toodles von Flooz (Short Film)

Producer/Director

- Adapted stage play into screenplay with writer.
- Ran art direction and general production aesthetic.
- Managed casting process for leads and supporting cast.
- Created and distributed call sheets.
- Scouted and secured shoot locations.
- Managed shoot dates and schedule.
- Oversaw editing process.

RELATED LIVE THEATER EXPERIENCE

WIDE EYED PRODUCTIONS, New York, NY

2007-2017

Artistic Director & Founder

- Managed contracts with artists and venues.
- Hired all talent, designers, crew & staff.
- Produced more than 40 staged productions, 25 staged readings.
- Curated selection of season content.
- Oversaw all AEA contract guidelines.
- Managed and approved all marketing material.
- Managed production of short film and web series projects.

EDUCATION

Master of the Fine Arts, Directing

THE NEW SCHOOL FOR DRAMA, New York, NY

- Instructors: Michael Pressman, William Cusick, Jill Rachel Morris, Casey Biggs, Doug Hughes, Daniel Aukin, Anne Kaufman, Tea Alagic, Lou Jacob, Jon Robin Baitz, Stephen Karam, Stephen Brown-Fried, Jane Ann Crum

Bachelor of Arts, Performing Arts - Acting/Directing Emphasis

UNIVERSITY OF NORTHERN COLORADO, Greeley, CO